

PE SCREENING QUESTIONS FOR RANDOM ASSIGNMENT¹ - 03/12/07

1. Are you currently employed? *Participant must be employed to be eligible.*
2. Are you currently receiving CalWORKs cash aid?
If the answer is Yes, do not go further; participants are not eligible if currently receiving CALWORKS cash aid.
3. Are you working legally in the U.S. at \$15.00 an hour or less? *If earning over \$15 an hour – not eligible.*
4. Are you between the age of 18 and 62? *If over 62 years of age, participants are not eligible.*
5. Are any other members of your household in Project EARN or have they gone through Random Assignment for Project EARN? *(Only one member per household may go through random assignment)*
6. **Men only** : Did you register for Selective Service? *Men born after 12/31/59 must have registered. Non-citizens males must also have registered. If he became a resident of the US after age 26 he's exempt; tell him will need to bring in his Permanent Resident or Alien Registration card to verify the date of residency if he is assigned to PE. If participant is age 18-25, you can have him register on line before doing RA.*

7. Where do you currently live? *Participants preferably live in one of the following zip codes:*

91902	91911	91915	91935	91951	92102	92114	92139	92155
91908	91912	91921	91945	91977	92104	92115	92143	92173
91909	91913	91932	91947	91978	92105	92118	92153	
91910	91914	91933	91950	92101	92113	92135	92154	

8. If you are selected to participate in the program we will need proof of your residency. Will you be able to provide proof that you live in San Diego County? This could be in the form of a rent check, utility bill in your name or mail addressed to you at your home.

Answering No to this question does not eliminate applicant from being randomly assigned.

9. How many people live with you in your house?: _____ Who are they? (The Project EARN coach will decide who is included in the family for income determination.): *Only list the members of the family. Family is defined as the applicant, their spouse or cohabitating partner and any dependent children under age 19.*

Applicant: _____

Child 3: _____

Spouse or partner: _____

Child 4: _____

Child 1: _____

Child 5: _____

Child 2: _____

Total number of family members²: _____

10. Including all the jobs you hold and the income your family receives (such as your wages from your job(s), SSA and SDI payments, child support, foster care payments, social security retirement benefits, worker's compensation) what is the total amount of your monthly family income? *Use the chart below to calculate total family income:*

Monthly Family Income Calculation

Family Member	Job 1 Wages	Job 2 Wages	Income from Other Sources	Total Income
Applicant				
Spouse/partner				
Child 1	Do not include if	under age 19		
Child 2	Do not include	Do not include		
Child 3	Do not include	Do not include		
Child 4	Do not include	Do not include		
Total family income				

Total monthly family income: \$ _____

¹ Project EARN staff will rely on self-reported information to determine eligibility for random assignment. Written verification of this information will be required when eligibility is determined for WIA and work support programs.

² Use this number to determine family size when using the 2006 Federal Poverty Guideline chart.

Use the following income chart to determine income eligibility for the appropriate family size. All forms of income should count for the purposes of determining eligibility, including earnings, child support, and any public cash assistance other than TANF (e.g., SSA or SDI). Do not count wages of a minor child (younger than 19 years old), but do count income such as SSI payments.

To calculate gross monthly income from weekly earnings, take the number of hours worked per week, multiply this by the wage per hour. Then take the total and multiple by 4.33. Use the column 3 to see if the participant's income is within the threshold level for his/her family size. If the prospective client has more than 1 job or his or her spouse has a job, you'll have to add the income from these jobs to the income from the first job.

200% of the 2007 Federal Poverty Guidelines, Maximum Gross Incomes

Persons in Family or Household	Gross annual	Gross monthly	Gross weekly
1(self only)	\$20,420	\$1,702	\$393
2	\$27,380	\$2,282	\$527
3	\$34,340	\$2,862	\$660
4	\$41,300	\$3,442	\$794
5	\$48,260	\$4,022	\$928
6	\$55,220	\$4,602	\$1,062
7	\$62,180	\$5,182	\$1,196
8	\$69,140	\$5,762	\$1,330
For each additional person, add	\$6,960	\$580	\$134

If the participant is not income eligible based on this table, ask the following questions:

A. Within the past 2 years, have you been laid-off and are you unlikely to return to your previous industry or occupation? (Check qualifying industry lists)

B. Within the past 2 years, have you been laid-off as part of a plant closure or other mass layoff? (If the participant has received notification of a lay-off, but is still working at that job, this would not count as a layoff)

C. Within the past 2 years, have you been self employed, but then suffered a business failure because of local economic conditions or a natural disaster?

D. Within the past 2 years, have you been a displaced homemaker? (A displaced homemaker is someone who was dependent on the income of a family member, but that income is no longer available)

E. Within the past 2 years, have you been certified as a dislocated worker or enrolled in a dislocated worker program?

If the answer is Yes to any one of the questions above (A-E), use the following chart to determine income eligibility:

250% of the 2007 Federal Poverty Guidelines, Maximum Gross Incomes

Persons in Family or Household	Gross annual	Gross monthly	Gross weekly
1(self only)	\$25,525	\$2,127	\$491
2	\$34,225	\$2,852	\$658
3	\$42,925	\$3,577	\$825
4	\$51,625	\$4,302	\$993
5	\$60,325	\$5,027	\$1,160
6	\$69,025	\$5,752	\$1,327
7	\$77,725	\$6,477	\$1,495
8	\$86,425	\$7,202	\$1,662
For each additional person, add	\$8,700	\$725	\$167

11. If you are selected to participate in the program we will need proof of your family size and income and right to work in the U.S. This could be in the form of pay stubs, tax returns, public assistance records, birth certificates, SS cards, etc. Will you be able to provide these documents?

If the answer is No, explain that if selected into the program, not all services and funds will be available to the participant until acceptable proof is provided.